CURRITUCK COUNTY
MAILING LABEL REQUEST FORM

PO Box 9, Currituck, NC 27929 (252) 232-3005 Fax (252) 232-3568

DATA & ASSOCIATED COSTS: **The tax office staff will extract & print some frequently requested general information at a cost that is set out below. The information that the tax office will provide is: current owner's name, address and parcel (PIN) number. This information is printed on mailing labels. There is a minimum charge of $5.00 for each separate request.**

COST: $.03 per parcel* (3 cents) for Name, Address, & PIN Number only

*$5.00 Minimum fee for all requests.

By submitting this form online, you are requesting the cost for the information requested. You will be contacted and informed of the cost. Payment must be received before the request will be processed.

The tax office may not honor data requests at certain times during the year, at the discretion of the Tax Administrator, when doing so would interfere with the administration of property taxes. The tax office will try to provide the data in a timely fashion but will not guarantee a completion date. **It is suggested that requests be submitted at least 2 weeks in advance of when needed**. The data provided is what is in the records of the Currituck County Tax Office as of the time printed, however the County Of Currituck is not guaranteeing the accuracy of the data nor will the County be liable for the reliance thereon. It is the responsibility of any party to verify any data before making use thereof.

Requestor Name_____BusinessName_____
Address _____ Daytime Ph # (____)_____
Street City State Zip

INFORMATION REQUESTED:
__X__ Names/Addr.
__X__ PIN Number

LOCATION:
____ County-wide
____ Moyock Twp (30 & 32)
____ Poplar Branch Mainland Twp (10)
____ Fruitville Beach Twp (21) - VA line south to the Monkey Island Tract (including Carova, Swan, N Swan, Seagull, Penny's Hill & Ocean Beach)
____ Poplar Branch Beach (11 & 12) - Dare County line to the Villages at Ocean Hill
____ Crawford Twp (40)
____ Gibbs Woods Twp (31)
____ Fruitville Mainland Twp - Knotts Island (20)
____ Specific Map #'s or Subdivision(s) - Please List:_____
_____

PROPERTY STATUS:
(If more than one or none are checked - "Vacant/Improved" will be used)
____ Vacant & Improved ____ Vacant ____ Improved
____ Transfers from _____(date) to _____(date)

PRINTING ORDER:
(If none or more than one are checked "Alphabetical" will be used)
____ Alphabetical
____ Map/Section/Block/Lot

PRINTING FORMAT & # OF COPIES:
____ # of Mailing Labels(Name/Addr. & PIN)