

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
SEPTEMBER 19, 2007**

The regular monthly meeting of the CCAA was held on September 19, 2007, at the Terminal Building Conference Room. Members present: Tracy Eure, Chair, John Gross, Ed Ish, Ken Norris, Jerry Old, and Jim Winebarger. Also present: Commissioner Gene Gregory and Wayne Leary, Airport Manager. Absent: Denise Hall. Guests: Leland Gibbs, John Snowden, Chris Dailey, Crawford Fire Chief, and Steven VanHise, President, Crawford VFD.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** – Mr. Leary requested the addition of a presentation (Item 4A) by Chris Dailey, Crawford VFD Fire Chief. Mr. Winebarger moved to approve the agenda. Mr. Norris seconded the motion. Agenda was approved.
4. **Approval of Minutes** – Mr. Winebarger moved to approve the August 15, 2007, minutes as submitted. Mr. Old seconded the motion. Minutes were approved.
- 4A. **Chris Dailey** – Mr. Dailey related that the department now has a foam truck housed at the Maple Station and a crash truck would be available soon. He gave a brief history of the Crawford Volunteer Fire Department. He noted that 2 ½ acres behind the Maple Fire Station had been donated to the department and future plans are to build an addition to form a T with the current building which could also serve the Airport. He indicated that the fire chiefs want to form a council to include members of the communities, perhaps a member of the Airport board, as well as a commissioner to develop a five year plan for fire service. He asked about the board's previous discussions on fire service and solicited questions and comments. When asked about time to have foam truck operational, he responded that approximately \$50,000 worth of equipment was needed. When that is acquired, the truck could be available for response in about two months. In answer to a question about response time, he gave 5-6 minutes on an average, shorter if the station was manned at time of call. He was also working with EMS Chief to locate an additional EMS crew, preferably at the Maple station, if the building had sleeping quarters. There were comments about future monitoring of the airport frequency for quick response. There was further discussion on possible funding sources. Mr. Leary announced an aircraft fire training at Kinston Global TransPark in which Currituck would be invited to participate.
5. **Old Business**

Mr. Leary commented on the following:

 - **Fence Update** – Electrical meter is being ordered from Dominion NC Power.

- **Apron Expansion Update** – Start date was September 5. Completion date is to be 60 days from start date.
- **Hangar Construction** – Official notice has been received from the State that Vision 100 money is available. Part of the corporate hangar project will include apron expansion and the taxiway to it. This will tie into the runway. The Aeronautics Council formally approved an \$846,000 grant the previous day. Mr. Winebarger had attended the meeting with Mr. Leary and was impressed with the high regard Currituck is held by the council. He felt that a representative from Currituck County should attend every meeting to keep Currituck in position to continue receiving funds.
- **Fuelmaster Update** - The Fuelmaster reporting system will be connected to Mr. Leary's computer beginning in October. The aviation fuel report will be separate from the fuel farm.
- **Tractor Shed** – Commissioner Gregory suggested lowering the height of the proposed lean to in order to save funds. Mr. Leary was to get a new estimate.
- **Committee Updates** -

There were none.

6. **New Business**

There was none.

7. **Consent Agenda**

- **Fuel Report** – A decrease in AVGAS sales is still affected by SeaAir. Talbert & Bright is designing an area near the new corporate hangar for parking a fuel truck. It was noted that a former Jet A user was patronizing another nearby airport, probably due to support equipment and services available. Mr. Leary was looking at State contract pricing for a tug. There was a discussion of potential OLF sites as well as flight patterns.

8. **Adjourn**

There being no further business, Mr. Old moved to adjourn. Mr. Winebarger seconded the motion. The meeting was adjourned.