

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
OCTOBER 17, 2007**

The regular monthly meeting of the CCAA was held on October 17, 2007, at the Terminal Building Conference Room. Members present: Tracy Eure, Chair, Denise Hall, Ed Ish, Ken Norris, and Jim Winebarger. Also present: Commissioner Gene Gregory and Wayne Leary, Airport Manager. Excused Absence: John Gross and Jerry Old. Guest: John Snowden.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** –Mr. Winebarger moved to approve the agenda. Mr. Norris seconded the motion. Agenda was approved.
4. **Approval of Minutes** – Mr. Winebarger moved to approve the September 19, 2007, minutes as submitted. Ms. Hall seconded the motion. Minutes were approved.

5. **Old Business**

Mr. Leary commented on the following:

- **Apron Expansion Update** – Project is moving ahead on schedule. Mr. Leary is working with our engineers on the plan for marking tie-downs.
- **Hangar Construction Update** – Grants are in place for the project. \$150,000 has been approved and award letter should be received anytime.
- **Fuelmaster Update** - The system sustained a lightning strike, but new equipment has been installed and is working properly. The new equipment has smart card capability.
- **Tractor Shed Update** – Mr. Leary was expecting bids from three companies.
- **Committee Updates** -

There were none.

6. **New Business**

- **2009-2013 TIP Request** – Mr. Leary and Peter Bishop met with DOA staff in Raleigh to go over projects. Mr. Leary will be working with Talbert & Bright to develop cost estimates for the projects. Approval had been received for \$300,000+ for repair on old apron. Mr. Winebarger requested that the low area in front of the fuel pumps be addressed. Mr. Leary mentioned maintenance projects which needed to be done as well as the completion of the security fence. A Transportation Safety Administration representative had visited for inspection of the airport and was pleased with progress so far and that the county has a

master plan for planning the growth of the airport. Mr. Winebarger requested that Mr. Leary review the master plan at a future meeting.

- **Report on 10-09-07 meeting with NC-DOT Aviation** - There was a discussion on proposed stormwater rules. Mr. Leary noted that a complete stormwater management plan will have to be done in the future. The NC Airports Association and the Division of Aviation is working with the NC Department of Environment and Natural Resources to develop a plan to allow airport stormwater management plans to be approved under general permits. Phase I projects were covered under the environmental assessment that was completed several years ago. He mentioned several projects which had been recommended and discussed with DOA.
- **Report on Work Session with BOC** – While the work session was good, members felt that it would be advantageous to invite the commissioners to a meeting to review the master plan with the view of ascertaining the commissioners' vision for the airport and their position on land leases. Mr. Leary was to furnish the commissioners with a land lease contract for their review. There was also discussion on the economic impact of the airport.
- **Report on 10-16-07 Aeronautics Council Meeting** – Meeting next month will be in Elizabeth City on November 20, 10:30 am at the DRS Hangar conference room. The December 18 meeting will be at Dare County Visitor's Center. Members were encouraged to attend.
- **November Meeting** – Due to the scheduled meeting date being the night before Thanksgiving, the November meeting will be held on the 14th.
- **Spiders in Hangars** – Ms. Hall indicated that she had complaints with spiders in the hangars.
- **Through-the-Fence Gate** – Ms. Hall had received an inquiry regarding the County paying for the gate. Mr. Leary indicated that since the County owned the security fence, the decision was made that the County should own the gate in order to retain total control of the access to the airport. The project has the support of and was approved by the DOA with funding from FAA Air 21 and Vision 100 funds.

7. **Consent Agenda**

- **Fuel Report** – AVGAS was going great.

8. **Adjourn**

There being no further business, Ms. Hall moved to adjourn. Mr. Winebarger seconded the motion. The meeting was adjourned.