

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
SEPTEMBER 20, 2006**

The regular monthly meeting of the CCAAA was held on September 20, 2006, at the Terminal Building Conference Room. Members present: Tracy Eure, Chair, Tom Brady, Denise Hall, Ed Ish, and Bob Kohler. Also present: Commissioner Paul Martin and Wayne Leary, Airport Manager. Excused Absence: Jerry Old. Guests: Steve Bright, John Massey, Rick Barkes, Alan Bethea and Bill Philbrick.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome Guests** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** – Mr. Leary requested 5A. Presentation by Talbert & Bright, and 5B. Presentation by Rick Barkes, DOA. There was a motion and second to approve agenda with changes. Agenda was approved.
4. **Approval of Minutes** – Mr. Kohler moved to approve the August 16, 2006, minutes as submitted. Mr. Brady seconded the motion. Minutes were approved.
- 5A. **Presentation by Talbert & Bright** – Steve Bright and John Massey reviewed the Transport Aircraft Feasibility Study that was requested by the NC Division of Aviation outlining potential operations and minimum requirements. If the findings of the transport study are implemented, the existing master plan for the layout of the airport would need to be modified. There was discussion on design and placement of a parallel taxiway and its potential impact on existing buildings, such as the Animal Shelter, as well as the current terminal building. Lengthening and strengthening the runway to accommodate larger and heavier aircraft was also discussed. Priorities and funding were considered. Based on recommendations, Talbert & Bright was to go back and prepare cost estimates for a couple of location options for the parallel taxiway and see how current and prospective grants could be best utilized.
- 5B. **Presentation by Rick Barkes, Division of Aviation** – Mr. Barkes gave a power point presentation explaining the need for a radar system in eastern North Carolina. He explained that, while most agencies agree that the system is needed, no one wants to pay for it. The DOA and the US Marine Corps will be soliciting Congress for the \$4 million needed for the system. He was asking for a recommendation of support from Currituck County.

5. Old Business

- **Security Fencing** – Mr. Leary asked Mr. Massey to comment on placement of security fencing. He outlined and commented on present and future placement, indicating placement of gates also. It was felt that 90% funding could be obtained for construction.
- **Relocation of Fuel Farm** – Mr. Leary noted that the fuel farm is not in a containment area and questioned the feasibility of relocating the fuel farm to correct an existing environmental problem. Talbert & Bright was to consider the matter and bring back suggestions.
- **Bulk Fuel Sales** – Mr. Leary related that he was still working on that.
- **Status of New Credit Card Reader** – Information is being gathered. It looks promising for improving existing system. If the fuel farm is moved, a better system can be installed.
- **Hangar Waiting List** – List is being reviewed by the County Attorney.
- **Runway Ribbon Cutting** – Mr. Leary is waiting for Bill Williams, Division of Aviation, to suggest a date.
- **Hangar Lease** – Mr. Brady questioned the use of one leased hangar being used by the owner of two planes, whether permissible to hangar either plane. It was suggested that both N numbers be listed on the hangar lease.

6. New Business

- **FBO** – Alan Bethea and Bill Philbrick introduced themselves and gave their credentials. They are negotiating with Mr. Winebarger to use the former Currituck Aviation hangar for an aircraft maintenance and avionics business. Members expressed an interest in reviewing their business plan.
- **Radar System** - Mr. Kohler moved to recommend to the Board of Commissioners that Currituck pass a resolution to support the joint effort of the NC Division of Aviation and the US Marine Corps to install and operate an ASR-11 Radar system at Kilkenny in Tyrrell County, NC, to improve air safety in a large portion of eastern North Carolina not presently covered. This system also will improve Homeland Security. Ms. Hall seconded the motion. Motion carried.
- **Hangar Numbering** – Mr. Ish noted that one of the T-hangar buildings had no identifying numbers. Mr. Leary was to take care of that.

7. Closed Session

Under North Carolina General Statute § 143-318.11. To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

Mr. Kohler moved to go into closed session. Ms. Hall seconded the motion. Motion carried.

Mr. Brady moved to come out of closed session. Ms. Hall seconded the motion. Motion carried. Mr. Leary maintains the minutes of the closed session.

8. Consent Agenda

Fuel Report – It was noted that sales were up on all types of fuel. Mr. Leary related that prices would be going down as a shipment of AVGAS and Jet A had just been received.

9. Adjourn

There being no further business, Mr. Kohler moved to adjourn. Ms. Hall seconded the motion. The meeting was adjourned.