

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
JULY 19, 2006**

The regular monthly meeting of the CCAAA was held on July 19, 2006, at the Terminal Building Conference Room. Members present: Tracy Eure, Chair, Tom Brady, Denise Hall, Ed Ish, Bob Kohler, and Jerry Old. Also present: Wayne Leary, Airport Manager. Absent: Commissioner Paul Martin.

1. **Call to Order** – Chairman Eure called the meeting to order.
2. **Welcome Guests** – Chairman Eure welcomed everyone.
3. **Additions or Deletions to the Agenda** – Mr. Leary requested the addition of a Closed Session on Economic Development. Mr. Kohler moved to approve agenda as amended. Mr. Brady seconded the motion. Agenda was approved.
4. **Approval of Minutes** – Mr. Old moved to approve the June 21, 2006, minutes as submitted. Mr. Kohler seconded the motion. Minutes were approved.
5. **Old Business**
 - **Runway Ribbon Cutting** – Mr. Leary was looking for possible dates. He could not schedule the Aeronautics Council for a meeting due to previous commitments.
 - **Review of Hangar Waiting List Policy** – Mr. Leary related that the policy had been reviewed and revised during the work session. After making the changes, he would request the County Attorney to review it for legal purposes, and e-mail the revised policy to the members before presentation for the Board of Commissioners for adoption.
 - **Report on Potential FBO Agreement** – Mr. Leary indicated that Talbert & Bright had been authorized to give the architect the go-ahead for design of the building. He was continuing verbal discussions with a company that is using the airport and is interested in basing planes here.

Mr. Leary noted that he had received a noise complaint from John Snowden. A plane had flown over Mr. Snowden's house. When contacted, the pilot had related to Mr. Leary that he was maintaining traffic clearance and was above the minimum ceiling prior to making his turn from centerline. Mr. Kohler suggested that Mr. Leary talk with new pilots about the importance of adhering to the flight path. He also suggested that this incident be documented due to Kitty Hawk Kites posing a safety

threat. He asked about the possibility of that business moving away from the airport. Mr. Leary indicated that was still being considered.

Mr. Kohler felt that, since commuter flights were now being conducted, an estimate of passengers coming through the airport should be documented as well as take-offs and landings. Mr. Leary replied that a log is kept of take-offs and landings when he or a staff person is on site.

Ms. Hall asked about Mr. Leary's position. He related that he is working with both economic development and the airport.

- **Bulk Fuel Sales** - Mr. Leary related the problem with Jet A fuel sales. When using a credit card, the pump cuts off at a certain amount even though the tank is not full. After discussion, Mr. Old moved to endorse exploring an optional piece of equipment for Jet A fuel. Ms. Hall seconded the motion. Motion carried.
- **Security Fence** – Mr. Leary stated that he was working with the Division of Aviation and Talbert & Bright to determine where to construct the fence so as not to have to move it in the near future. It will qualify for 90% funding.
- **Corporate Hangar Waiting List** – Mr. Brady moved to place two names on the corporate hangar waiting list. Mr. Old seconded the motion. Motion carried. The information on these two applicants was to be provided to the Airport Manager within 30 days.
- **Other Old Business** – Mr. Kohler requested a report on revenue generated by the airport including taxes paid on aircraft, rentals, fuel sales, etc. He is occasionally questioned about what the airport brings in and would like to have that information. Mr. Leary related that a report would also be coming out soon which would show the economic impact of the airport to the area. When the report is completed, he plans to have the Division of Aviation make a presentation to the Board of Commissioners.

Mr. Kohler also referred to an aviation magazine which reported that the DOT Secretary had resigned. He noted on the magazine calendar that on July 17-19, the Annual Aviation Security for Law Enforcement Training Course was scheduled. He suggested that the Sheriff should be approached to include in her next budget sending one of her deputies to this course.

6. **New Business**

Closed Session

Under North Carolina General Statute § 143-318.11. To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

Mr. Old moved to go into closed session. Mr. Kohler seconded the motion. Motion carried.

Mr. Kohler moved to come out of closed session. Ms. Hall seconded the motion. Motion carried. Mr. Leary maintains the minutes of the closed session.

After reconvening from closed session, Mr. Kohler moved to recommend that the Airport Manager/Economic Development Director proceed with the efforts of an individual company interested in coming to Currituck at a location adjacent to the airport. The motion was seconded. Motion carried.

7. Consent Agenda

Fuel Report – There was discussion on the fuel prices and the fact that many airports do not carry MOGAS.

8. Adjourn

There being no further business, Mr. Kohler moved to adjourn. Mr. Brady seconded the motion. The meeting was adjourned.