

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
FEBRUARY 16, 2005**

The regular monthly meeting of the CCAAA was held on February 16, 2005, at the Terminal Building Conference Room. Members Present: Tracy Eure, Chair, Lewis Babb, Sr., Bob Kohler, David Messina and Jerry Old. Absent: Tom Brady, Richard Turner and Commissioner Paul Martin. Also present: and County Manager Dan Scanlon. Guest: Wayne Leary, John Snowden, III, Drew Cooper and Harvey Taylor.

1. **Call to Order** – Mr. Messina called the meeting to order and called the roll.
2. **Additions or Deletions to the Agenda** – Mr. Kohler requested the addition of discussions on Airport Conference March 16-18, FBO's, and Homeland Security. Mr. Cooper asked to speak at New Business. Mr. Scanlon was to give project updates. Mr. Babb requested to discuss conditions at the Airport.
3. **Approval of Minutes** – Mr. Kohler moved to approve the minutes of the November 17, 2004, meeting as presented. Mr. Babb seconded the motion. The minutes were approved.
4. **Fuel Report** – Mr. Scanlon asked if there were any questions concerning the report. Mr. Messina remarked that jet fuel sales should go up as soon as the owners learned that one end of the runway extension was open. He noted that, due to the recent improved weather on weekends, there had been more activity and February sales should be up.
5. **Old Business**
 - **Rules and Regulations**

Mr. Kohler asked if the Airport rules and regulations had been adopted as a county ordinance. Mr. Scanlon noted they needed to come to the members for review and comparison with rules and regulations obtained from other airports.
 - **Land Clearing**

Mr. Scanlon related that letters had been sent to property owners to be affected. Once replies are received, contracts will be awarded to take out the trees. Clearing at Highway 158/Maple Road has been completed.

➤ **Runway Extension Report**

Mr. Messina announced that the runway numbers had been changed to 5/23 and remarked that the signs needed to be changed to reflect that. He also stated that the centerline needed repainting and mentioned the possibility of getting DOT to do the striping. There was also discussion on the need for taxiway striping at the airpark entrance.

6. New Business

➤ **Airport Authority Tenure**

Mr. Messina reported that some members' terms were expiring. He had talked with Chairman Paul Martin about the Board of Commissioners appointing new members. Mr. Messina volunteered to be replaced since he had been a member since the Authority was formed. Mr. Scanlon related that a few years ago, the Board set limits of service to two consecutive terms for some boards; however, the Airport Authority was not included at that time. It is now their wish to bring all volunteer boards under the same term limits. Mr. Messina expressed his satisfaction from serving on the Authority and his pride in the progress that had been made at the Airport. Mr. Babb asked whether anyone had expressed an interest in serving on the Authority. Mr. Scanlon stated they were looking for volunteers.

➤ **Maintenance Service**

Mr. Messina announced that Andy Rossman was ceasing operations at the site of Currituck Aviation. Mr. Scanlon related that the tenant would be put on notice to seek a replacement.

7. New Business

➤ **Kitty Hawk Kites**

Mr. Cooper, Kitty Hawk Kites, expressed the concern that the wiring contractor had torn up the grass runway and asked if anything was planned to repair the area. Mr. Scanlon related there were no plans to repair it. Mr. Cooper also said he had heard rumors that Kitty Hawk Kites was to be moved to the prison side of the runway. Mr. Scanlon had no knowledge of any discussion relating to a move.

➤ **Transfer of Airport Property**

Mr. Scanlon outlined the judge's decision concerning the transfer of the entire airport tract. However, the Senate had already clarified the intended land to be transferred and had passed the bill unanimously. The

House was also expected to consider the clarification soon. The Governor should transfer the entire property when the House had passed its bill.

➤ **Entrance to Airport Road**

Mr. Babb expressed his concern that the entrance to Airport Road was not lit. Mr. Scanlon reported on a program being undertaken by the County through Dominion Power to light intersections. However, there was some difficulty and extra expense involved with the Maple Road intersection engineering.

➤ **Southern Aviation**

Mr. Kohler asked about the plans for Southern Aviation. Mr. Scanlon related that their announcement had been premature. No agreement for them to be an FBO. There was a draft lease for hangar space, but it was not yet approved. Mr. Scanlon noted that the present county employees would keep their positions for the present time; however, they were aware at hiring that the positions were temporary. He was not in favor of turning the entire terminal building over to any FBO. He felt that it would be the end of summer before any changes were made. He did outline the services proposed by Southern Aviation, but stated that more than one FBO could operate at the Airport. Mr. Messina stressed the importance of seeking qualified FBOs. Mr. Kohler had brought in an article concerning FBOs and gave it to Mr. Scanlon.

➤ **Rental Cars**

Mr. Messina related that Enterprise had expressed an interest in entering into an agreement with the County to deliver cars to the Airport. Mr. Scanlon was to contact them.

➤ **Military Operations Areas**

Mr. Kohler asked if the County had commented on this subject. Mr. Scanlon related that a letter had been sent during the initial comment period.

➤ **Airport Capital Improvement Plan**

➤ **Airport Terminal Area Expansion Plan**

Mr. Scanlon distributed drawings prepared by Talbert & Bright for the members to review and stated that they could discuss them at the next meeting.

Adjourn

There being no further business, Mr. Kohler moved to adjourn. Mr. Eure seconded the motion. The meeting was adjourned.