

**CURRITUCK COUNTY
AIRPORT ADVISORY AUTHORITY
MINUTES OF MEETING OF
APRIL 20, 2005**

The regular monthly meeting of the CCAAA was held on April 20, 2005, at the Terminal Building Conference Room. Members Present: Tracy Eure, Chair, Lewis Babb, Sr., Tom Brady, Bob Kohler, David Messina and Jerry Old. New members present: Denise Hall and Ed Ish. Also present: County Manager Dan Scanlon. Guests: John Snowden, III, Harvey Taylor, and Mike Hall. Absent: Richard Turner and Commissioner Paul Martin.

1. **Call to Order** – Chairman Eure called the meeting to order and called the roll.
2. **Additions or Deletions to the Agenda** – Agenda was approved.
3. **Approval of Minutes** – Mr. Kohler moved to approve the minutes of the February 16, 2005, meeting as presented. Mr. Babb seconded the motion. The minutes were approved.
4. **Presentation of Certificates of Appreciation to Out-going Members** – Chairman Eure recognized Mr. Babb and Mr. Messina for their many years of service to the citizens of Currituck County through their membership on the Airport Advisory Board and presented certificates of appreciation to them with his thanks. He noted that they are welcome to continue to attend the meetings and provide input.

Chairman Eure then welcomed the two new members, Denise Hall and Ed Ish.

5. **Fuel Report** – Mr. Messina related that there had been complaints during the past few days regarding sluggish fuel pumps. He also reported that April should show a tremendous increase in Jet A fuel sales. However, recent fuel prices had been higher than surrounding areas and possibly should be adjusted because of lost business. Mr. Scanlon was to check on pricing.
6. **Old Business**
 - **Airport Terminal Area Expansion Plan**

Mr. Scanlon referred to the five proposals that had been distributed previously which were submitted due to the need to possibly revise the Master Plan because of the increased interest by aviation-related businesses to locate at the Airport. The issue was whether more land should be designated to the Airport and less to an industrial park. He explained that he was looking for a recommendation from the Authority for

submission to the Board of Commissioners. He noted that Recommended Versions D and E were a composite of the best features of the three Alternatives, with the only major differences being the treatment of parking and vehicular traffic. Questions and discussion followed. Mr. Kohler moved to support Recommended Version D. Mr. Brady seconded the motion, and the motion passed. Mr. Ish asked about an access road to the Transfer Station. Mr. Scanlon replied that a new road system would be constructed to the other areas separate from the airport.

➤ **Safety Fencing**

Mr. Messina had questioned security fencing during the previous discussion. Mr. Scanlon related that it would be addressed.

➤ **Temporary Tie-Downs**

Chairman Eure noted that if everyone who leased a tie-down were to have their aircraft at the Airport at the same time, there would not be enough tie-downs on the asphalt. Since the paved tie-downs are all occupied by local owners, there are none available for transients. No extra spaces are being considered at this time due to construction. Mr. Brady suggested using cable to provide more spaces. There was discussion on whether owners who used their aircraft infrequently would consider parking on the grass area to free up spaces for visitors. Mr. Brady moved to have Mr. Scanlon prepare letters to be sent to all tie-down lessees to request that they temporarily use the grass area at no cost until more paved tie-downs are constructed. Mr. Kohler seconded the motion. Motion carried.

➤ **Rental Cars**

Mr. Scanlon related that, while an agency had expressed an interest in providing rental cars, no agreement had been reached.

7. New Business

➤ **Airport Conference Report**

Chairman Eure reported that he, Mr. Babb and Mr. Messina, as well as Wayne Leary, had attended the Airport Conference in Pinehurst the past month. He emphasized the importance of having the county represented. Mr. Messina had described the conference earlier for the new members and described one of the sessions he attended. He stressed to the Chairman the importance of designating a member to become knowledgeable on the rules and regulations regarding FBO's and commercial operations in order to deal with interested businesses due to legalities involved. Both Mr. Messina and Chairman Eure mentioned the reports at the conference of limited funding for airport projects. The Chairman and Mr. Babb expressed the importance of Mr. Leary attending

the conference due to his contacts with the Aeronautics Council, elected officials and Division of Aviation personnel. Mr. Babb attributed much of the success of the airport to conference attendance. He encouraged the members to attend next year to continue the relationships.

➤ **School Buses on Airport Property**

Chairman Eure related that he had received questions recently regarding the unsightliness of the school buses parked within the fence. Mr. Scanlon noted that this would be temporary since there are plans to construct a bus garage in the future.

➤ **Avionics Shop**

Mr. Messina stressed the importance of seeking this type of business. He noted that it would draw customers from everywhere, and there are no environmental concerns. Mr. Scanlon related that the potential FBOs would have that capability.

➤ **Lawn Maintenance**

Chairman Eure reported that he learned at the conference that there are options to mowing grass using chemicals. He was to pass on the contact information to Mr. Scanlon.

➤ **Pilots Association**

Mr. Messina related that there was a lot of interest in forming an association. They were discussing how to proceed. He felt it was important to have a liaison between the pilots and the Authority.

➤ **Updated Roster**

Mr. Brady requested an updated member roster. Mr. Scanlon would provide same to the members.

Adjourn

There being no further business, Mr. Kohler moved to adjourn. Mr. Brady seconded the motion. The meeting was adjourned.